



## Cancellation Policy

Sick children and therapy do not go well together. Please inform us as soon as your child is showing signs of illness, so that we may cancel or reschedule your appointment. *There will be no charge for cancellation due to illness, injury or emergencies of any kind.*

In all other cases, please provide **24 hours notice for cancelled appointments**. We strive to provide excellent therapy services and typically plan sessions a day in advance. “No-shows” will result in the full cost of the session being charged to the credit card on file or preferred payment method.

We also want to see your child succeed in therapy; regular attendance is crucial for progress toward goals. It also shows respect for the therapy team and our time in planning for your child. Frequent cancellations (see below) will result in a \$45 charge per session and possible loss of your scheduled therapy time.

**Please initial the statements below to affirm our cancellation policy:**

\_\_\_\_\_ I understand that I will be charged a **late cancellation fee of \$45.00** if I give less than 24 hours notice (*not applicable to illness/injury/emergency*).

\_\_\_\_\_ I understand that I will be charged a **late cancellation fee of \$45.00** per missed session and risk losing my scheduled appointment time, if I cancel **more than 2 times** within a 3 month time period (1x/week clients) or **more than 5 times** within a 3 month time period (2x/week clients).

\_\_\_\_\_ I understand that I will be charged a **“no-show” fee (cash rate of the session)** if I give less than 2 hours notice or no notice at all.

**By signing below, I state that I understand the above and agree to Speech-N-Motion, Inc.’s cancellation policy.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**